

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

January 8, 2019

[revision 2]

Present: Lois Sailors, Tim Heavers & Roy Anderson.

Guests: (none)

Meeting called to order at 3:05 pm. Note: last minute location change due to Bank room conflict.

Minutes: Minutes from the October 10th and November 12th, 2018, OPHOA Board Meetings were approved.

Committee Reports:

Social – Lois noted that preparations are being made for a “*Spring Fling*” on February 9th (in lieu of a Valentine’s Day get-together).

Other Committees – no reports.

Unfinished Business:

Marina Bridge – It was noted that the underside of a couple support bars were missed by the painter – Tim said he would contact the painter and have him fix that when it is warm this Spring.

Ditch Maintenance – Tim will remind Tadd to contact UWVU and press them for a date to clean the ditch. It is desirable to do it when the ground is frozen versus Spring when it will be a muddy mess.

Rentals Concern – Tim reported the results of the vote to amend the Covenants restricting rentals (conducted last month). The vote was: 51 Yes; 30 No; 4 unreturned ballots. 57 yes votes are required to pass an amendment, so this FAILED.

New Business:

Financial Reports – Annual Dues notices were emailed this year, and 26 payments are already back. End of year account balances are very close to what was budgeted at the beginning of 2018! 1099s will be prepared for contractors by the tax account hired this year. Tim is getting estimates to have a compliance review done of the financial records of the HOA.

Bid Process – Tim indicated that the Landscaper used last year agreed to the same price for 2019. He will send a contract addendum for signature this month.

Snow Removal – Thanks to all those folks driving the snow removal equipment and cleaning all the neighborhood sidewalks. The Board will consider a special “*thank you*” this Spring!

Non Compliance Issues – none.

Other New Business/Concerns – none.

Next Meeting – Next month's meeting will be Wednesday, February 13th at **3:00 pm**, at *Timberline Bank*.

Meeting adjourned at 4:05 pm.

--Minutes submitted by Roy Anderson, HOA Secretary.